

JOB SEEKER QUICK START



It's easy
to find
jobs!



Download the
UTAH JOBS
mobile app

jobs.utah.gov/jobseeker

Complete your job seeker profile to:

- View thousands of job openings
- Get personalized job matches and alerts
- Connect with employers
- Create a free online portfolio
- Access jobs and resources 24/7

Let **jobs.utah.gov** work for you!

american**jobcenter**®



DEPARTMENT OF
**WORKFORCE
SERVICES**

JOB SEEKER QUICK START

Here's how to get started on your online job search:

1. Download our **Utah jobs mobile app**

OR

Go to: **jobs.utah.gov/jobseeker**

2. Use the **Search** feature to begin browsing

OR

Sign In to **myJobSearch**

OR create an account.

To begin, select **myJobSearch** and choose your sign in method: Google, Yahoo or Facebook or you can create a Utah ID.

3. Sign into your account and create an online profile including job Interests, employment history and education to target jobs that are a great match with you. Return at any time to complete or update your profile — your information is always saved.



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Auxiliary aids and services are available upon request to individuals with disabilities by calling (801) 526-9240. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.